

**San Dieguito Union High School District
PERSONNEL COMMISSION**

Regular Meeting Agenda

*3:30 P.M., January 11, 2022
Virtual Meeting*

PUBLIC COMMENTS

Every agenda for regular meetings shall provide an opportunity for members of the public to directly address the commission on any item of interest to the public, before or during the commission's consideration of the item.

If you wish to speak regarding an item on the agenda, we request that you email the Director of Classified Personnel at susan.dixon@sduhsd.net by 3:00pm the day of the meeting or, if the meeting is being conducted in-person, you may complete a speaker slip located at the entrance to the meeting room prior to the start of the meeting. We request that you include your name, organization you represent (if applicable) and the nature of your comment including whether it is related to a specific item number on the agenda or a non-agenda item. If your comment is related to an item on the agenda, it will be heard at the time of the item. All non-agenda items will be heard during the public comments portion of the meeting. In accordance with Government Code §54954.2(3), no action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of the commission or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Government Code §54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of the commission or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of the commission, or the commission itself, subject to rules or procedures of the commission, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

Public comments shall be limited to three minutes per individual. A total of fifteen minutes shall be allotted per item.

Complaints or charges against an employee are not permitted in an open meeting of the Personnel Commission. Instead, such matters should be provided in writing to the Commission through the Classified Personnel Office.

AGENDA POSTING REQUIREMENTS

In accordance with the Brown Act and Personnel Commission Rules, agenda for Regular Personnel Commission Meetings will be posted at least 72 hours prior to the meeting. Agendas for Special Meetings will be posted at least 24 hours prior to the meeting.

PUBLIC INSPECTION OF DOCUMENTS

A copy of this agenda with all the supporting documents is available for review on the district website, www.sduhsd.net. In addition, a copy of the Personnel Commission Rules and Regulations may also be found on the district website. If you are unable to access the agenda packet on the website, please email susan.dixon@sduhsd.net to receive a copy.

RECORDING OF PERSONNEL COMMISSION MEETINGS

All meetings of the Personnel Commission are audio and/or video recorded for record keeping purposes. Individuals may request the audio recording by emailing the director at susan.dixon@sduhsd.net after the conclusion of the meeting. Recordings will be kept on file for 90 days following the date of the meeting.

CELL PHONES/ELECTRONIC DEVICES

As a courtesy to all attendees, please silence all electronic devices to silent mode and engage in conversations outside the meeting room. When meetings are conducted virtually, please mute your computer audio until you have been called to speak.

REQUESTS FOR DISABILITY-RELATED MODIFICATIONS OR ACCOMODATIONS

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations including auxiliary aids or services, in order to participate in the public meetings of the Personnel Commission, please contact the Classified Personnel Office at (760) 753-6491 x5543. Notification 72 hours prior to the meeting will enable staff to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the Commission shall also make available this agenda and all other public records associated with the meeting in appropriate alternative formats for the persons with a disability.

**San Dieguito Union High School District
PERSONNEL COMMISSION**

Regular Meeting Agenda

3:30 P.M., January 11, 2022

Virtual Meeting

REGULAR MEETING/OPEN SESSION

1. Call to Order Commission Chair
2. Pledge of Allegiance
3. Approval of the Agenda for the January 11, 2022, Personnel Commission Regular Meeting.
Public Comments, if any
Motion by _____, second by _____, to approve the agenda for the January 11, 2022, Personnel Commission Regular Meeting.
4. Approval of the Minutes for the December 14, 2021, Personnel Commission Special Meeting.
Public Comments, if any
Motion by _____, second by _____, to approve the minutes of the December 14, 2021, Personnel Commission Special Meeting.
5. PUBLIC COMMENTS ON NON-AGENDA ITEMS
No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of the commission or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Government Code §54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of the commission or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of the commission, or the body itself, subject to rules or procedures of the commission, may provide a reference to staff or other resources for factual information, request staff to report back to the commission at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda. Public comments shall be limited to three minutes per individual. A total of fifteen minutes shall be allotted per item.
 - A. California School Employees Association
 - B. San Dieguito Union High School District
 - C. Public

ACTION ITEMS (See Supplements)

6. Public Hearing: Appointment of Personnel Commissioner

At the Personnel Commission special meeting held on December 7, 2021, John Baird (CSEA appointed commissioner) and Justin Cunningham (Board appointed commissioner) publicly announced that Jeff Charles is their intended "joint-

appointee” to the Personnel Commission for the December 1, 2021 – December 1, 2024 term of service.

- A. Open Public Hearing
- B. Call for Public Comment
- C. Close Public Hearing

7. Appointment of Personnel Commissioner

The Appointee of the Governing Board and the Appointee of the Classified Employees appoint Jeff Charles to the December 1, 2021 – December 1, 2024 term.

Motion by _____, second by _____, to appoint Jeff Charles to the Personnel Commission for the December 1, 2021 – December 1, 2024 term.

8. ELIGIBILITY LISTS TO BE RATIFIED/APPROVED

Public comments, if any

- A. Motion by _____, second by _____, to approve a Continuous Filing Eligibility List for School Bus Driver, SR 38, Open/Promotional-Dual Certification, updated 12/13/21, individual eligibility valid for six months.
- B. Motion by _____, second by _____, to approve a Continuous Filing Eligibility List for Student Health Care Specialist, SR 40, Open/Promotional-Dual Certification, updated 12/16/21, individual eligibility valid for six months.
- C. Motion by _____, second by _____, to approve an Eligibility List for Nutrition Services Production Assistant, SR 33, Open/Promotional-Dual Certification, effective 12/17/21, eligibility for six months.
- D. Motion by _____, second by _____, to approve an Eligibility List for Nutrition Services Assistant II, SR 27, Open/Promotional-Dual Certification, effective 12/17/21, eligibility for six months.
- E. Motion by _____, second by _____, to approve an Eligibility List for Administrative Assistant II, SR 40, Open/Promotional-Dual Certification, effective 12/17/21, eligibility for six months.
- F. Motion by _____, second by _____, to approve a Continuous Filing Eligibility List for Custodian, SR 32, Open/Promotional-Dual Certification, updated 12/20/21, individual eligibility valid for six months.
- G. Motion by _____, second by _____, to approve a Continuous Filing Eligibility List for Instructional Assistant Special Education – Behavior Intervention, SR 36, Open/Promotional, updated 12/21/21, individual eligibility valid for six months.
- H. Motion by _____, second by _____, to approve a Continuous Filing Eligibility List for Student Support Facilitator, SR 39, Open/Promotional-Dual Certification, updated 12/22/21, individual eligibility valid for six months.
- I. Motion by _____, second by _____, to reinstate an Eligibility List for Registrar, SR 40, Open/Promotional, eligibility extended to 1/31/22. (may be pulled if fewer than three ranks interested)

9. ELIGIBILITY LISTS TO BE ESTABLISHED/RECRUITMENTS POSTED

Public comments, if any

- A. Motion by _____, second by _____, to establish a six-month Eligibility List for Accounting Assistant - ASB, SR 40, Open/Promotional-Dual Certification.
- B. Motion by _____, second by _____, to establish a six-month Eligibility List for HVAC Technician, SR 49, Open/Promotional-Dual Certification.
- C. Motion by _____, second by _____, to establish a six-month Eligibility List for Theater Technician, SR 41, Open/Promotional-Dual Certification.
- D. Motion by _____, second by _____, to establish a six-month Eligibility List for Registrar, SR 40, Open/Promotional. (may be pulled if eligibility list extended during Item 8 I.)

10. ASSEMBLY BILL 361

Public comments, if any

AB 361 provides an option to potentially extend the ability to conduct virtual public meetings. The bill specifies that if a legislative body would like to meet remotely, it must determine, by majority vote, whether as a result of the state of emergency, meeting in person would present imminent risks to the health or safety of attendees. The extension is in effect until January 1, 2024. If a legislative body votes to continue virtual meetings, it can only do so as long as the state of emergency remains active or state or local officials continue to impose or recommend measures to promote social distancing. Furthermore, the legislative body is required to place an item on their agenda each month to vote to continue holding meetings virtually.

- A. Motion by _____, second by _____, to hold the February 8, 2022 Personnel Commission meeting and any other meetings scheduled in the next 30 days, virtually.

DISCUSSION/INFORMATION ITEMS (See Supplements)

11. STAFF COMMENTS ON PERSONNEL ACTIVITIES

Public Comments, if any

- A. Vacancy Report
- B. Personnel List Report
- C. Other

12. CORRESPONDENCE

Public Comments, if any

13. NEXT PERSONNEL COMMISSION MEETING

The next regular meeting of the Personnel Commission is scheduled for Tuesday, February 8, 2022, at 3:30 P.M. Please note, this meeting may be held virtually.

14. ADJOURNMENT

**San Dieguito Union High School District
PERSONNEL COMMISSION**

Regular Meeting Minutes

3:30 PM, December 14, 2021
Virtual Meeting

REGULAR MEETING/OPEN SESSION

1. CALL TO ORDER

The meeting was called to order at 3:31 p.m. by Commission Chair JEFF CHARLES

2. PLEDGE OF ALLEGIANCE

Commissioner Charles led the pledge of allegiance.

Personnel Commissioners in Attendance

John Baird
Jeff Charles
Justin Cunningham

Personnel Commission Staff in Attendance

Susan Dixon, Director
Barbara Bass, Human Resources Analyst
Jennifer Laity, Human Resources Technician

3. APPROVAL OF THE AGENDA FOR THE December 14, 2021, PERSONNEL COMMISSION REGULAR MEETING.

Public Comments-None

It was moved by JUSTIN CUNNINGHAM, seconded by JOHN BAIRD, to approve the agenda for the December 14, 2021, Personnel Commission Regular Meeting.

John Baird-Aye
Jeff Charles-Aye
Justin Cunningham-Aye
Passed with three Ayes

4. APPROVAL OF THE MINUTES OF THE December 7, 2021, PERSONNEL COMMISSION SPECIAL MEETING.

Public Comments-None

It was moved by JOHN BAIRD, seconded by JUSTIN CUNNINGHAM, to approve the minutes of the December 7, 2021, Personnel Commission Special Meeting.

John Baird-Aye
Jeff Charles-Aye
Justin Cunningham-Aye
Passed with three Ayes

5. PUBLIC COMMENTS ON NON-AGENDA ITEMS

No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of the commission or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Government Code §54954.3. In addition, on their own initiative or in response to questions posed by the public, a

member of the commission or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of the commission, or the body itself, subject to rules or procedures of the commission, may provide a reference to staff or other resources for factual information, request staff to report back to the commission at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda. Public comments shall be limited to three minutes per individual. A total of fifteen minutes shall be allotted per item.

- A. California School Employees Association-Wayne Baldwin, CSEA President, did not have a comment.
- B. San Dieguito Union High School District-None.
- C. Public –None

ACTION ITEMS-(See Supplements)

6. ELIGIBILITY LISTS TO BE RATIFIED/APPROVED

Public Comments-None

- A. It was moved by JUSTIN CUNNINGHAM, seconded by JOHN BAIRD, to approve an Eligibility List for Learning Commons Technician, SR 40, Open/Promotional-Dual certification, effective 12/8/21, eligibility for six months.

John Baird-Aye
Jeff Charles-Aye
Justin Cunningham-Aye
Passed with three Ayes

- B. It was moved by JOHN BAIRD, seconded by JUSTIN CUNNINGHAM, to approve a Continuous Filing Eligibility List for Nutrition Services Assistant I, SR 25, Open/Promotional-Dual Certification, updated 12/8/21, individual eligibility valid for six months.

John Baird-Aye
Jeff Charles-Aye
Justin Cunningham-Aye
Passed with three Ayes

7. ELIGIBITLY LISTS TO BE ESTABLISHED/RECRUITMENTS POSTED

Public Comments-None

- A. It was moved by JUSTIN CUNNINGHAM, seconded by JOHN BAIRD, to establish a six month Eligibility List for Human Resources Technician, SR42, Open/Promotional-Dual Certification.

John Baird-Aye
Jeff Charles-Aye
Justin Cunningham-Aye
Passed with three Ayes

8. ORGANIZATION OF THE PERSONNEL COMMISSION

Public Comments-None

- A. Election of Chair for the Personnel Commission

It was moved by JUSTIN CUNNINGHAM, seconded by JEFF CHARLES, that JOHN

BAIRD be nominated as Chair of the Personnel Commission for 2022.

It was moved by JUSTIN CUNNINGHAM, seconded by JOHN BAIRD, that nominations be closed. JOHN BAIRD was elected as Chair of the Personnel Commission for 2022.

John Baird-Aye

Jeff Charles-Aye

Justin Cunningham-Aye

Passed with three Ayes

B. Election of Vice-Chair for the Personnel Commission

It was moved by JOHN BAIRD, seconded by JUSTIN CUNNINGHAM, that JUSTIN CUNNINGHAM be nominated as Vice-Chair of the Personnel Commission for 2022.

It was moved by JOHN BAIRD, seconded by JUSTIN CUNNINGHAM, that nominations be closed. JUSTIN CUNNINGHAM was elected as Vice-Chair of the Personnel Commission for 2022.

John Baird-Aye

Jeff Charles-Aye

Justin Cunningham-Aye

Passed with three Ayes

9. PERSONNEL COMMISSION MEETING CALENDAR - 2022

Public Comments-None

A. It was moved by JOHN BAIRD, seconded by JUSTIN CUNNINGHAM, to approve the schedule for the regular meetings of the Personnel Commission for 2022 as listed on the attached supplement, "Personnel Commission Meeting Schedule 2022", with the change of March 8 to March 15, to be held at 3:30 P.M., either virtually, in the District Office Board Room #101, or other appropriate district meeting space.

John Baird-Aye

Jeff Charles-Aye

Justin Cunningham-Aye

Passed with three Ayes

10. ASSEMBLY BILL 361

AB 361 provides an option to potentially extend the ability to conduct virtual public meetings. The bill specifies that if a legislative body would like to meet remotely, it must determine, by majority vote, whether as a result of the state of emergency, meeting in person would present imminent risks to the health or safety of attendees. The extension is in effect until January 1, 2024. If a legislative body votes to continue virtual meetings, it can only do so as long as the state of emergency remains active or state or local officials continue to impose or recommend measures to promote social distancing. Furthermore, the legislative body is required to place an item on their agenda each month to vote to continue holding meetings virtually.

A. It was moved by JOHN BAIRD, seconded by JUSTIN CUNNINGHAM, to hold the January 11, 2022 Personnel Commission meeting and any other meetings scheduled in the next 30 days, virtually.

John Baird-Aye

Jeff Charles-Aye

Justin Cunningham-Aye

Passed with three Ayes

DISCUSSION/INFORMATION ITEMS (See Supplements)

11. STAFF COMMENTS ON PERSONNEL ACTIVITIES

Public Comments-See Item C

- A. Vacancy Report-Director Dixon stated she did not have time to prepare a written document this month; she shared new vacancies.
- B. Personnel List Report-Director Dixon stated she did not include this item this month; the list is viewable in the board agenda packet on the District's webpage.
- C. Other-CSEA request of review of QAI score of Matilde Cortes.
Carlos Magana requested this item appear on the agenda; however, as he was not in attendance, Wayne Baldwin spoke on behalf of CSEA regarding questions/concerns they have related to the scoring. Director Dixon provided an overview of the process used to establish the eligibility list for Nutrition Services Supervisor. The commissioners, Mr. Baldwin and Dixon determined that the appropriate course of action at this time would be for Mr. Baldwin and Dixon to discuss the item the next day to get clarification on the issue rather than continuing to present information to the commission.

12. CORRESPONDENCE-

Public Comments- None

13. NEXT PERSONNEL COMMISSION MEETING

The next regular meeting of the Personnel Commission is scheduled for Tuesday, January 11, 2022, at 3:30 P.M. It was determined that this meeting will be held virtually as voted earlier in today's meeting.

14. CLOSED SESSION 4:18 P.M.

Public Comments- None

- A. Performance Evaluation, Director of Classified Personnel

15. RECONVENE TO OPEN SESSION 4.59 P.M.

- A. Report out of closed session

Commissioner Charles reported that no action was taken during closed session

16. ADJOURNMENT – 4:59 P.M.

San Dieguito Union High School District

Personnel Commission

School Bus Driver

Eligibility List - Continuous Filing

Open/Promo-Dual Certification

Please note: Individual eligibility is valid for 6 months.
Scores are merged each time the exam is administered.

Effective Date: 12/13/2021

<i>Applicant ID</i>	<i>Rank</i>	<i>Eligibility Expires</i>
1804357	1	3/16/2022
6685491	2	5/30/2022
6670208	2	6/13/2022

S. Dixon

San Dieguito Union High School District
Personnel Commission
Student Health Care Specialist
Eligibility List - Continuous Filing
Open/Promotional-Dual Certification

Please note: Individual eligibility is valid for 6 months. Scores are merged each time the exam is administered.

Updated: 12/16/2021

<i>Applicant ID</i>	<i>Rank</i>
2927137	1
3628580	2

S. Dixon

San Dieguito Union High School District
Personnel Commission
Nutrition Services Production Assistant
Merged Eligibility List
Open/Promo-Dual Certification

Updated: 12/17/2021

Expiration Date: 6/17/2022

<i>Applicant ID</i>	<i>Rank</i>	<i>Expiration Date</i>	<i>Source</i>
1027623	1	5/8/2022	Open
2306245	2	6/17/2022	Promo

S. Dixon

San Dieguito Union High School District
Personnel Commission
Nutrition Services Assistant II
Merged Eligibility List - Open/Promotional-Dual Certification

Updated: 12/17/2021

<i>Applicant ID</i>	<i>Rank</i>	<i>Elig Expires</i>
4427424	1	6/17/2022
6688562	1	6/17/2022
6571993	2	2/20/2022
6592071	3	2/20/2022

S. Dixon

San Dieguito Union High School District
Personnel Commission
Administrative Assistant II
Eligibility List
Open/Promotional - Dual Certification

Effective Date: 12/17/2021

Expiration Date: 6/17/2022

<i>Applicant ID</i>	<i>Rank</i>	<i>Source</i>
6154059	1	Open
1219702	2	Promo
2657960	3	Promo
3344360	4	Open
2791914	5	Promo
6688851	6	Promo
6523156	7	Open

S. Dixon

San Dieguito Union High School District
Personnel Commission
Custodian

Eligibility List - Continuous Filing
Open/Promo-Dual Certification

Please note: Individual eligibility is valid for 6 months.

Updated 12/20/2021

<i>Applicant ID</i>	<i>Rank</i>	<i>Expiration Date</i>	<i>Source</i>
2828303	1	5/30/2022	Promo
6420498	2	3/29/2022	Open
3782810	3	5/30/2022	Open
1541286	4	6/20/2022	Open
2499260	5	2/23/2022	Open

S. Dixon

San Dieguito Union High School District
Personnel Commission
Instructional Assistant Special Education - Behavior Intervention

Eligibility List - Continuous Filing

Open/Promo

Continuous Job Posting

Please note: Individual eligibility is valid for 6 months.

Scores are merged each time the exam is administered.

Updated: 12/21/2021

	<i>Applicant ID</i>	<i>Rank</i>	<i>Expiration Date</i>
Promo	2827025	1	1/12/2022

Open	6601418	1	3/15/2022
	3709807	2	3/15/2022
	1845383	3	6/21/2022

S. Dixon

San Dieguito Union High School District
Personnel Commission
Student Support Facilitator
Continuous Filing Eligibility List
Open/Promotional-Dual Certification

Updated 12/22/2021

<i>Applicant ID</i>	<i>Rank</i>	<i>Expiration Date</i>
2637400	1	5/30/2022
6676250	1	5/30/2022
6425268	2	4/8/2022
946850	3	6/22/2022
3290326	4	4/8/2022
1800769	5	5/9/2022
6631267	6	4/8/2022
4499348	7	6/22/2022
4496183	8	4/8/2022
6575331	9	4/8/2022

S. Dixon

San Dieguito Union High School District
Personnel Commission

Registrar
Eligibility List
Open/Promotional

Updated Date: 1/11/2022

Expiration Date 1/31/2022

	<i>Applicant ID</i>	<i>Rank</i>
Promo	3336935	1
	1219702	2

Open	801510	1
	3239417	2

S. Dixon

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

VACANCY REPORT 01/11/22

Classified Personnel

40 current/pending vacancies in 13 different job classifications

SITE	SLOT	Position	Hrs/Wk	FTE	STATUS
SDA	AA005	Accounting Assistant-ASB	40	1.00	Recruitment in progress
LCC	AA126	Custodian	40	1.00	Recruitment in progress
PTMS	AJ705	Custodian	40	1.00	Recruitment in progress
SDA	AA138	Custodian	40	1.00	Recruitment in progress
TPHS	AL906	Custodian	40	1.00	Recruitment in progress
DO	AC501	Human Resources Technician	40	1.00	Recruitment in progress
FAC	AA198	HVAC Technician	40	1.00	Recruitment in progress
LCC	AG102	Learning Commons Technician	40	1.00	Recruitment in progress
DG	AN502	Instructional Assistant Bilingual	19.5	0.49	Recruitment in progress
OC	AL628	Instructional Assistant Bilingual	19.5	0.49	Recruitment in progress
COAST	AJ674	Instructional Assistant SpEd- Severe	27.5	0.69	Recruitment in progress
COAST	AH447	Instructional Assistant SpEd- Severe	27.5	0.69	Recruitment in progress
Various		Instructional Assistant Sp Ed All Classifications District Reviewing Enrollment			Recruitment in progress
PTMS	AK203	Nutrition Services Assistant II	19.5	0.49	Recruitment in progress
LCC	AA241	Nutrition Services Assistant I	12.5	0.31	Recruitment in progress
DGMS	AA223	Nutrition Services Assistant I	17.5	0.44	Recruitment in progress
DGMS	AI917	Nutrition Services Assistant I	12.5	0.31	Recruitment in progress
OCMS	AN328	Nutrition Services Assistant I	10	0.25	Recruitment in progress
SDA	AA339	Nutrition Services Assistant I	15	0.38	Recruitment in progress
CCA	AB224	Registrar	40	1.00	
TRANS	AA531	School Bus Driver	20	0.50	Recruitment in progress
TRANS	AH110	School Bus Driver	20	0.50	Recruitment in progress
TRANS	AA494	School Bus Driver	20	0.50	Recruitment in progress
TRANS	AA507	School Bus Driver	20	0.50	Recruitment in progress
TRANS	AA510	School Bus Driver	20	0.50	Recruitment in progress
TRANS	AA515	School Bus Driver	20	0.50	Recruitment in progress
TRANS	AF521	School Bus Driver	20	0.50	Recruitment in progress
TRANS	AJ470	School Bus Driver	20	0.50	Recruitment in progress
TRANS	AA514	School Bus Driver	20	0.50	Recruitment in progress
TRANS	AE711	School Bus Driver	20	0.50	Recruitment in progress
TRANS	AA525	School Bus Driver	20	0.50	Recruitment in progress
TP S. Itinerant	AM890	Student Health Care Specialist	40	1.00	Recruitment in progress
Requeza	AN117	Student Health Care Specialist	40	1.00	Recruitment in progress
LCC	AN549	Student Support Facilitator	19.5	0.49	Recruitment in progress
SDA	AN550	Student Support Facilitator	19.5	0.49	Recruitment in progress
TP-2	AN551	Student Support Facilitator	19.5	0.49	Recruitment in progress
CCA	AN574	Student Support Facilitator	19.5	0.49	Recruitment in progress

CV	AN576	Student Support Facilitator	19.5	0.49	Recruitment in progress
DG	AN577	Student Support Facilitator	19.5	0.49	Recruitment in progress
EW	AN578	Student Support Facilitator	19.5	0.49	Recruitment in progress
OC	AN580	Student Support Facilitator	19.5	0.49	Recruitment in progress

PERSONNEL LIST

CLASSIFIED PERSONNEL

Employment

1. **Classified Artist In Residence**, employment for the 2021-22 school year per attached supplement through 06/30/22.
2. **Classified A.V.I.D. Tutors**, employment for the 2021-22 school year per attached supplement through 06/30/22.
3. **Classified Substitutes**, per attached supplement.
4. **Coaches**, employment for the 2021-22 school year per attached supplement through 06/30/22.
5. **Ayala, Mary Angel**, Instructional Assistant Bilingual, SR31, 49% FTE, La Costa Canyon High School, effective 10/15/2021.
6. **Babar, Manisha**, Nutrition Services Assistant I, SR25, 38% FTE, Oak Crest Middle School, effective 10/11/2021.
7. **Brown, Alexandra**, Health Technician, SR35, 100% FTE, San Dieguito Academy, effective 10/18/2021.
8. **Colavin, Richard**, School Bus Driver, SR38, 50% FTE, Transportation, effective 10/08/21.
9. **Herrera Fraga, Miguel**, Instructional Assistant- Bilingual, 49% FTE, San Dieguito Academy, effective 11/04/2021.
10. **Ivanova, Gergana**, Instructional Assistant SpEd (S), SR36, 69% FTE, COAST Academy, effective 10/11/21.
11. **Lalone, Joseph**, Health Technician, SR35, 100% FTE, Canyon Crest Academy, effective 10/18/21.
12. **Marek, Ilana**, Instructional Assistant SpEd (NS), SR34, 75% FTE, Pacific Trails Middle School, effective 10/04/2021.
13. **Mendoza Magdaleno, Elidel**, Nutritional Services Assistant I, SR25, 49% FTE, Torrey Pines High School, effective 10/11/21.
14. **Montoya, Carlos**, Vehicle & Equipment Service Worker, SR40, 100% FTE, Transportation, effective 10/21/2021.
15. **Ontiveros, Sydney**, Instructional Assistant SpEd (BI), SR36, 75% FTE, Pacific Trails Middle School, effective 11/01/2021.
16. **Peregoy, Caitlyn**, Instructional Assistant SpEd (S), SR36, 75% Oak Crest Middle School, effective 11/01/2021.
17. **Rong, Zhou**, Nutritional Services Assistant I, SR25, 31% FTE, La Costa Canyon High School, effective 10/13/2021.
18. **Soto, Gilbert**, Instructional Assistant SpEd (BI), SR36, 75% FTE, Earl Warren Middle School, effective 10/13/2021.
19. **Tarnovsky, Courtney**, Athletic Trainer, SR42, 88% FTE, San Dieguito Academy, effective 11/01/2021.
20. **Wong, Jose**, Instructional Assistant SpEd (S), SR36, 69% FTE, COAST Academy, effective 10/13/21.

Change in Assignment

1. **Chan, Siu**, from Nutrition Services Assistant I, SR25, 38% FTE, Carmel Valley Middle School, to Nutrition Services Assistant I, SR25, 44% FTE, Torrey Pines Middle School, effective 10/25/2021.
2. **Chow, Lili**, from Nutrition Services Assistant I, SR25, 44% FTE, Canyon Crest Academy, to Nutrition Services Assistant I, SR25, 47%, Canyon Crest Academy, effective 10/06/2021.
3. **Green, Zayna**, from Athletic Trainer, SR42, 88% FTE, San Dieguito Academy to Athletic Trainer, SR42, 88% FTE, Torrey Pines High School, effective 11/01/2021.
4. **Magana, Vanessa**, Instructional Assistant I SpEd (S), SR36, 69% FTE, COAST Academy, to Instructional Assistant I SpEd (NS), SR34, 75% FTE, La Costa Canyon High School, effective 10/11/2021.
5. **Patousias, Elizabeth**, from Nutrition Services Assistant I, SR25, 31% FTE, Diegueno Middle School to Nutrition Services, Assistant I, SR25, 44% FTE, La Costa Canyon, effective 10/11/2021.
6. **Patton, Zusana**, Nutritional Services Assistant Floater, SR26, 41% FTE, Canyon Crest Academy, to Nutritional Services Assistant I, SR25, 47% FTE, Canyon Crest Academy, effective 10/07/21.
7. **Subramanian, Sangeethagowri**, from Nutrition Services Assistant I, SR25, 41% FTE, Diegueno Middle School, to Nutrition Services Assistant I, SR25, 44% FTE to Diegueno Middle School, effective 10/14/2021.

Resignation

1. **Brand, Pamela**, Administrative Assistant II, SR40, 100% FTE, Torrey Pines High School, resignation for the purpose of retirement, effective 12/30/21.
2. **Briseno, Laura**, Instructional Assistant SpEd (NS), SR34, 49% FTE, Earl Warren Middle School, effective 10/29/21.
3. **Martinez, Ruben**, Campus Supervisor, SR32, FTE 75%, Sunset High School, effective 10/08/2021.
4. **Mendoza, John**, Custodian, SR32, 100% FTE, San Dieguito Academy, effective 10/15/2021.
5. **Morey, Ashley**, Instructional Assistant SpEd (NS), SR34, 75% FTE, Torrey Pines High School, effective 10/20/21.
6. **Salinas, Audriana**, Student Health Care Specialist, SR40, 100% FTE, Requeza Education Center, effective 10/15/2021.

Classified Personnel Supplement
November 18, 2021

Classified Substitutes

1. **Dugdale, Heather**, effective 09/14/2021
2. **Haskell, Marie**, effective 09/17/2021
3. **Ibarra, Juan**, effective 10/28/2021
4. **Kirstein, Pamela**, effective 09/17/2021
5. **Lee, So Young**, effective 09/28/2021
6. **Li, Ling**, effective 09/28/2021
7. **Moon, Ji Yun**, effective 10/01/21

Artist in Residence

1. **Atesalp, Michael**, Envision, Canyon Crest Academy, effective 10/22/2021
2. **Castro, Guillermo**, Envision Dance, Canyon Crest Academy, effective 10/04/2021
3. **Dorado, Martin**, Envision, Canyon Crest Academy, effective 10/06/2021
4. **Li, FangFang**, Music, Torrey Pines High School, effective 10/04/2021
5. **Shrader, Samuel**, Writing Lab Tutor, San Dieguito Academy, effective 10/11/2021

AVID Tutors

1. **Bautista, Selina**, San Dieguito Academy, effective 10/21/2021
2. **Ortiz Pacheco, Perla**, La Costa Canyon High School, effective 10/18/2021

Coaches

Canyon Crest Academy Certificated

1. **Baum, Brian**, Boy's Basketball, Varsity Head Coach, effective 10/13/2021
2. **Keenan, Sean**, Boy's Basketball, Junior Varsity Head Coach, effective 10/22/2021

Canyon Crest Academy Walk-On

1. **Allen, Blake**, Boy's Soccer, Junior Varsity Head Coach, effective 10/07/2021
2. **Bergum, Scott**, Boy's Soccer, Varsity Assistant Coach, effective 10/21/2021
3. **Disney, Philip**, Girl's Water Polo, Varsity Head Coach, effective 10/21/2021
4. **Favor, Matthew**, Girl's Soccer, Varsity Head Coach, effective 10/04/2021
5. **Fleming, Ryan**, Boy's Basketball, Varsity Assistant Coach, effective 10/27/2021

La Costa Canyon Walk-on

1. **Cooper, Aidan**, Boy's Soccer, Freshmen Head Coach, effective 10/08/2021
2. **Dean, Craig**, Boy's Soccer, Varsity Head Coach, effective 10/21/2021
3. **DeHaan, Cara**, Girl's Soccer, Junior Varsity Head Coach, effective 10/18/2021
4. **Galli, Meghan**, Girl's Soccer, Junior Varsity Head Coach, effective 10/21/2021
5. **Mackle, Duke**, Wrestling, Varsity Assistant Coach, effective 10/01/2021
6. **Overmyer, Alexis**, Girl's Water Polo, Junior Varsity Head Coach, effective 10/21/2021
7. **Randall, Timothy**, Wrestling, Junior Varsity Head Coach, effective 10/25/2021

San Dieguito Academy Walk-On

1. **Elenz-Martin, Michael**, Boy's Soccer, Varsity Head Coach, effective 10/04/2021
2. **Eyre, Signe**, Girl's Soccer, Varsity Head Coach, effective 10/11/2021
3. **Regan, Gregory**, Girl's Soccer, Freshmen Head Coach, effective 10/14/2021
4. **Williams, Sean**, Girl's Soccer, Junior Varsity Head Coach, effective 10/08/2021

Torrey Pines Certificated

1. **Brown, Martin**, Wrestling, Varsity Head Coach, effective 10/21/2021
2. **Chess, Matthew**, Girl's Basketball, Junior Varsity Head Coach, effective 10/21/2021
3. **Lona, Francisco**, Boy's Soccer, Freshmen Head Coach, effective 10/14/2021
4. **Moore, Jonathan**, Boy's Basketball, Varsity Head Coach, effective 10/22/2021
5. **Overman, Morgan**, Girl's Basketball, Varsity Head Coach, effective 10/21/2021

Torrey Pines Walk-On

1. **Billmeyer, Alesha**, Cross Country, Junior Varsity Assistant Coach, effective 10/08/2021
2. **Diaz, Nicholas**, Boy's Basketball, Varsity Assistant Coach, effective 10/04/2021
3. **Gilliam, Jacob**, Boy's Basketball, Varsity Assistant Coach, effective 10/18/2021
4. **Hansford, Martin**, Girl's Soccer, Varsity Head Coach, effective 10/21/2021
5. **Jasper, Elya**, Girl's Soccer, Freshmen Head Coach, effective 10/21/2021
6. **Kosakoff, Joel**, Boy's Soccer, Varsity Assistant Coach, effective 10/25/2021
7. **Lee, Wesley Sr**, Wrestling, Freshmen Head Coach, effective 10/14/2021
8. **Orozco, Eugene**, Girl's Soccer, Junior Varsity Head Coach, effective 10/21/2021
9. **Rosendo, Matthew**, Girl's Soccer, Varsity Assistant Coach, effective 10/18/2021

PERSONNEL LIST

CLASSIFIED PERSONNEL

Employment

1. **Classified Artist In Residence**, employment for the 2021-22 school year per attached supplement through 06/30/22.
2. **Classified Substitutes**, per attached supplement.
3. **Coaches**, employment for the 2021-22 school year per attached supplement through 06/30/22.
4. **Baylon-Garcia, Fabiola**, Assistant to the Board and Superintendent, SR2, 100% FTE, effective 12/02/2021.
5. **Douglass, Mary**, Instructional Assistant-SpEd (S), SR36, 75% FTE, La Costa Canyon High School, effective 12/03/21.
6. **Hancock, Carrie**, Loss Control Analyst, SR60, 100% FTE, District Office, effective 12/06/21.
7. **Kang, Kelly**, Instructional Assistant-SpEd (NS), SR34, 75% FTE, Oak Crest Middle School, effective 11/19/21.
8. **Kerr, Rylee**, Instructional Assistant-SpEd (NS), SR34, 75% FTE, Torrey Pines High School, effective 11/29/21.
9. **Morey, Ashley**, Instructional Assistant-SpEd (NS), SR34, 75% FTE, Oak Crest Middle School, effective 11/08/21.
10. **Steinberg, Samantha**, Student Support Facilitator, SR39, 48.75% FTE, San Dieguito High School Academy, effective 11/29/21.

Change in Assignment

1. **Del Val, Alfredo**, from Custodian, SR32, 100% FTE, Diegueno Middle School to Campus Supervisor, SR 32, 100% FTE, Sunset High School, effective 11/05/21.
2. **Laity, Jennifer**, from Human Resource Technician, SR42, 100% FTE, District Office to Human Resource Technician (Personnel Commission), SR42, 100% FTE, District Office, effective 12/01/21.
3. **Peregoy, Caitlynn**, from Instructional Assistant - SpEd (S), SR36, 75% FTE, Oak Crest Middle School, to Instructional Assistant - SpEd (BI), SR36, 75% Oak Crest Middle School, effective 11/10/2021.
4. **Stewart, John**, Instructional Assistant - SpEd (NS), SR34, 75% FTE, Oak Crest Middle School to Instructional Assistant - SpEd (NS), SR34, 75% FTE, La Costa Canyon High School, effective 11/29/2021.

Resignation

1. **Noesgaard, Birgitte**, Student Health Care Specialist, SR40, 100% FTE, La Costa Canyon High School, effective 11/26/21.
2. **Rosen, Ana**, Instructional Assistant - SpEd (S), SR36, 68.75% FTE, COAST Academy, effective 11/18/2021.

Classified Personnel Supplement December 14, 2021

Artist in Residence

1. **McCarty, Blake**, Guest Director, Canyon Crest Academy, effective 11/09/2021
2. **Sullivan, Skyler**, Envision Theater Arts, Canyon Crest Academy, effective 11/08/2021

Coaches

Canyon Crest Academy Walk-On

1. **Blackman, Larry**, Boy's Basketball, Varsity Assistant Coach, effective 11/01/2021
2. **Fournier, Jaime**, Boy's Soccer, Junior Varsity Assistant Coach, effective 11/02/2021
3. **Harman, Thomas**, Girl's Basketball, Varsity Head Coach, effective 11/08/2021
4. **Michaels, Ryan**, Boy's Basketball, Freshmen Assistant Coach, effective 11/01/2021
5. **Stafford, James**, Boy's Soccer, Junior Varsity Assistant Coach, effective 11/03/2021
6. **Torres Isidra, Jose**, Girl's Soccer, Varsity Assistant Coach, effective 11/02/2021

La Costa Canyon Walk-On

1. **Dvorak, Apryl**, Girl's Water Polo, Freshmen Head Coach, effective 11/03/2021
2. **Garrett, Anthony**, Boy's Soccer, Freshmen Head Coach, effective 11/17/2021
3. **Gurley, Trenton**, Boy's Soccer, Varsity Assistant Coach, effective 11/01/2021
4. **Hernandez III, Estevan**, Girl's Basketball, Varsity Head Coach, effective 11/10/2021
5. **Joy, Sean**, Girl's Water Polo, Varsity Head Coach, effective 10/21/2021
6. **Meeks, Tomas**, Boy's Basketball, Varsity Assistant Coach, effective 11/03/2021
7. **Mone, Mackenzie**, Girl's Water Polo, Varsity Assistant Coach, effective 11/03/2021
8. **Morrissey, Ryan**, Girl's Soccer, Varsity Head Coach, effective 11/08/2021
9. **Owens, Erica**, Girl's Soccer, Varsity Assistant Coach, effective 11/03/2021
10. **Ramirez, Michael**, Wrestling, Junior Varsity Head Coach, effective 11/03/2021
11. **Ramirez, Zachary**, Boy's Basketball, Junior Varsity Head Coach, effective 11/05/2021
12. **Turner, Christopher**, Boy's Soccer, Junior Varsity Head Coach, effective 11/05/2021

San Dieguito Academy Walk-On

1. **Freeman, Daniela**, Girl's Water Polo, Junior Varsity Head Coach, effective 09/23/2021
2. **Green, Peter**, Boy's Soccer, Freshmen Head Coach, effective 10/04/2021
3. **Hoff, Kyle**, Boy's Soccer, Varsity Assistant Coach, effective 10/04/2021
4. **Jackson, Willie**, Boy's Basketball, Varsity Assistant Coach, effective 11/15/2021
5. **Peck, Brian**, Boy's Basketball, Freshmen Head Coach, effective 11/05/2021
6. **Ramirez, Alexia**, Girl's Basketball, Varsity Assistant Coach, effective 10/04/2021
7. **Stewart, Collin**, Girl's Water Polo, Varsity Head Coach, effective 09/23/2021
8. **Stewart, Jason**, Boy's Basketball, Varsity Head Coach, effective 11/15/2021

Torrey Pines Walk-On

1. **Arnett, Taylor**, Girl's Water Polo, Junior Varsity Head Coach, effective 11/03/2021
2. **Carman, Brandon**, Girl's Water Polo, Varsity Head Coach, effective 10/04/2021
3. **Carranza, Jose**, Boy's Soccer, Junior Varsity Head Coach, effective 11/08/2021
4. **Dominice, Paulo**, Wrestling, Junior Varsity Head Coach, effective 11/10/2021
5. **Hargreaves, Andrew**, Boy's Soccer, Varsity Head Coach, effective 11/10/2021
6. **Kalinowski, Pamela**, Girl's Soccer, Varsity Assistant Coach, effective 11/08/2021
7. **Kosakoff, Jake**, Boy's Soccer, Varsity Assistant Coach, effective 10/26/2021
8. **Kosakoff, Joel**, Boy's Soccer, Varsity Assistant Coach, effective 10/25/2021

PERSONNEL LIST

Classified Substitutes

1. Baker, Claudette, effective 11/02/2021.
2. Grimm, Michele, effective 11/12/2021.
3. Hernandez, Joel, effective 11/29/21.
4. Lucas, Dorian, effective 11/05/21.
5. McDonald, Mindi, effective 11/02/2021.
6. Nam, Kiyeon, effective 11/08/21.